

TOWN OF ROWE - BOARD OF ASSESSORS
Meeting Minutes - Tuesday, November 12, 2019 – 10:00am
Rowe Town Hall – Assessors' Meeting Room

Present: Assessors Rick Williams and Ellen Miller, and Assistant Assessor Colleen Avallone. Assessor Herb Butzke joined the meeting at 3:45pm.

Audience: None

Call to Order: Chair Williams called the meeting to order at 10:15am.

- 1) Executive Session called to order:** At 10:15am by Roll Call vote [Rick Williams—aye, Ellen Miller—aye] the executive session was called to order under MGL c. 30A, §21(a)(7), “to comply with, or act under the authority of, any general law,” specifically MGL c.59, §60—the statute requiring confidentiality—to consider four (4) Veterans’ Tax Exemption applications, and to reconvene in open session.
- 2) Open Session:** At 10:35am the Board reconvened in open session.
- 3) Minutes:** The Board voted (2/0/0) to approve the following minutes as corrected: Oct 22, 24 and 28, and Nov 1, 2019.
- 4) FY20 Budget/Payables:** Current Ops Bal = \$1,663.99. Approved the following items to be charged to BOA Ops, leaving a balance of \$1,411.51.
 - **Mayflower valuations:** FY20 interim year update (entered NG, LA-4 Values & LA-13) - \$225.00
 - **Rick Williams:** Reimburse cost of “RECEIVED” stamp - \$27.48
- 5) FY21 Budget:** Due Dec 6th. Tabled to next meeting.
- 6) Boat Excise/Vessel Inventory:** Ellen researched a couple of area towns and found that it is not mandatory to send boat excise bills, and most don’t as it is not cost effective due to minimal boat values. The Board agreed to do likewise.
- 7) Lot Subdivision (Molly Scott—409-003):** The Assessors received a copy of a lot subdivision map recently approved as an ANR (approval not required) by the Rowe Planning Board. This property belonging to Molly Scott is contiguous to Charlemont and also involves a subdivision needing approval (ANR) by the Charlemont Planning Board. Until the deed is recorded and received by the Rowe Assessors the Board cannot determine if one or two lots were subdivided from Lot 409-003.
- 8) Public Records Request:** The Board continued the work of identifying additional records to provide in response to a public records request from Sassoon & Cymrot of Hingham MA dated October 16, 2019 concerning a tax abatement case appealed to the MA ATB. Per discussion with our Attorney David Klebanoff we can ignore: 1) the document request deadline of Nov 12, 2) Item 6 requesting copies of all documents received by the Town from any persons for fiscal years 2017, 2018, 2019 and 2020, and 3) Item 7 requesting copies of all documents provided by the Town to any person during the time period January 1, 2015 to present. The request has been narrowed down to all documents received by the Assessors that relate to the assessment or valuation of the properties specific to the tax abatement case for the period 2017, 2018, 2019 and 2020, and documents provided by the Assessors’ office during the period January 1, 2015 to present concerning the properties specific to the tax abatement case.

- 9) **Building Permits (Oct 2019):** Reviewed FCCIP permits. Colleen has entered building information in *AssessPro*. Other permits (gas, electric, etc.) have not been entered. She will find out if permits other than building get entered onto property cards, or just building data. Building Permits:

Owner	Permit #	Address	Map/Lot	Project	Value
Duval, Mark	R-19-0846	65 Potter Rd	403-009	Shed	\$ 5,000
Soviecke, Mitchell	R-19-0819	41 Davenport Rd	408-029	Residential Solar	\$ 23,240
UU Rowe Camp&CC	C-19-0814	326 Zoar Rd	204-045	Create a room in existing building for incinerating toilet	\$ 2,500
Dandeneau, Henry	R-19-0875	272 Zoar Rd	203-012	Residential Solar	\$ 10,250


10) **Next Meeting:** Tuesday, Dec 3 at 9am.

11) **Adjournment:** 4:00pm

Respectfully submitted,
Ellen B. Miller

Approved:

 12-3-19
Frederick N. Williams, Chair Date


Ellen B. Miller

Herbert G. Butzke

TO DO

For	Item	Due Date
FY21	FY21 Budget	6 Dec 2019
FY21 Tax Rate	Charlemont/Rowe Town Line Adjustment: Create new parcels & adjust maps as needed.	30 June 2019
FY21 Tax Rate	Boyd Dwelling (402-050): Is this a second home? Owners live in Charlemont. Son lives in Rowe house.	30 June 2019
FY21 Tax Rate	Community Preservation Act: Should town set one up? PM3 is researching and asking for BOA opinion	30 June 2019
FY21 Tax Rate	Molly Scott Subdivision – 409-003: Once deed is received from FCRD determine needed mapping changes.	30 June 2019